

From: Roger Gough, Cabinet Member for Education and Health Reform
Andrew Scott Clark, Acting Director of Public Health

To: Kent Health and Wellbeing Board – 16 July 2014

Subject: **First HWBB report of the JSNA / JHWS steering group for Kent**

Classification: Unrestricted

Summary:

This is the first in a series of progress reports to the Kent HWBB concerning the JSNA / JHWS development process for Kent. This report describes how the JSNA / JHWS steering group was set up, its terms of reference and its sub groups and some of the topic areas discussed.

Recommendations:

The Health and Wellbeing Board is asked to note the contents of the report and to comment on what the sub-group should be covering going forward.

1. Background

The Joint Strategic Needs Assessment for Kent (JSNA) is a statutory requirement by the Kent Health and Wellbeing Board and describes population needs at a Kent and sub Kent levels. The Kent JSNA is currently reported across a number of formats, which are updated at different intervals (please refer to www.kmpho.nhs.uk/jsna for further details). The most important is the Kent JSNA Overview Summary document which is refreshed every 3 years (the next refresh will be in 2015).

Recommendations made within the JSNA are taken forward for consideration for the development of Joint Health and Wellbeing Strategy (JHWS). The Health and Wellbeing Strategy 2014 will be a three year strategic document covering the period 2014-2017. This process is aligned with partner organisations commissioning processes. In future, a prioritisation process will ensure that recommendations are included in JHWS in a robust manner.

Between May to September 2013 the Kent Health and Wellbeing Board considered several reports and sought approval for the establishment of a development group that would oversee the rolling programme for the refreshing of the Joint Strategic Needs Assessment and Health and Wellbeing Strategy.

A decision was also made to combine the existing JSNA and HWBS steering groups. The first meeting of this joint group took place on 11th October 2013 and subsequently met three more times till date.

2. Terms of reference

The following terms of reference were summarised from a synthesis of TORs from JSNA and JHWS groups, before they were merged. These were agreed at the first joint meeting in October:

2.1 Overarching terms for both groups

- Ensure a robust JSNA and JHWS are produced in Kent to set commissioning priorities at all levels and for all health and social care commissioning organisations for the period 2014 to 2017.
- Evaluate and monitor the usage of the JSNA and H&WS in commissioning plans and intentions on behalf of the Kent Health and Wellbeing Board.
- Ensure all requirements for public consultation and engagement are met and contribute effectively to the production of the JSNA and the H&WS.
- Ensure that the JSNA properly informs the priorities of the JH&WS.

2.2 Structure and reporting

Chair: Roger Gough (Cabinet Member for Health Reform)
Vice Chair (HWBS): Andrew Scott-Clark (Acting Director Public Health)
Vice Chair (JSNA): Abraham George (Assistant Director of Public Health)

2.3 Frequency of meetings

The group meets every 6 weeks. The next two meetings are on 9th July 2014 and 21st August 2014.

2.4 Governance

The joint steering group currently reports to the Kent Health and Wellbeing board.

2.5 Membership

JSNA and HWBS:

- KCC Families and Social Care
- KCC Policy and Planning
- KCC Public Health (including KMPHO)
- CCG AOs (or their representative)
- Kent Healthwatch
- KCC Comms & Engagement
- District Council representatives
- Business Intelligence, KCC
- NHS England
- Public Health England
- Kent and Medway Commissioning Support services (Business Intelligence Team and Patient Engagement team)
- Kent Police
- Kent Fire & Rescue

3. Sub-groups

A number of task and finish subgroups report to the joint JSNA/JHWS steering group. They have been established to support the delivery of the JSNA and HWBS:

3.1 Communications

This is to be led by KCC Comms and Engagement team. The purpose is to provide adequate public engagement of the JSNA and HWBS development process. This will also include discussions on internal and external communications insight and engagement, website development and KNet presence.

3.2 Evaluation

An outline framework was discussed and agreed at the April 2014 JSNA/JHWS steering group meeting, examining how the Kent JSNA and JHWS are applied in local commissioning strategies and plans. For example, at the last Kent HWBB, a comment was made to ensure that the excerpts of the JSNA were properly referenced in the latest draft of the JHWS, to substantiate key priorities and outcomes, where applicable. At the next meeting, a detailed report will explain the progress of the JSNA refresh for 13/14 including list of new needs assessments and other products completed.

3.3 Prioritisation

A prioritisation workshop led by academic colleagues, was held on 13th March 2014, was attended by members of the Kent HWBB and the JSNA/JHWS steering group. Its purpose was to test proof a local developed tool (scoring matrix) and determine how it could be used to systematically prioritise recommendations from the JSNA onto the JHWS. Much of the group work discussion focused on 3 themes in 3 sub Kent areas – Long Term Conditions, Lifestyles and Children & Young People.

3.3 Transformation

The Transformation sub-group agreed a report to the Steering Group that described how elements of the JSNA and the existing Health and Wellbeing Strategy had been reflected in the Better Care Fund plans submitted to the Kent Health and Wellbeing Board.

3.4 Health and Social Care Maps

The Health and Social Care Maps, developed by the Kent & Medway Public Health Observatory (<http://www.kmpho.nhs.uk/health-and-social-care-maps/>) reports regular information and intelligence across 200 indicators which are largely based on the national JSNA Core Dataset. The maps are currently described as District profiles in pdf formats, but will soon also be reported as Instant Atlases and on CCG boundaries. A cross organisation group is to be convened soon to oversee the development process.

3.5 Overall progress

- The JSNA / JHWS group has established itself as a key forum where a wide range of stakeholders including KCC, District Councils, Fire and

Rescue, CCGs and Healthwatch are involved in the further development of the JSNA, JHWS and associated activity.

- Overseen the 13/14 refresh of the JSNA and continued development of the 14/15 refresh.
- Informed and monitored the development of the refreshed JHWS including the engagement and communications strategy.
- Established ongoing working groups to deliver key activities such as assurance around compliance of the Better Care Fund plans with the JHWS, evaluation, and development and promotion of a prioritisation tool for the JSNA.

4. Work plan for the next six months

As a matter of routine all sub groups are expected to feedback at every meeting their progress on their respective work streams, where applicable. In addition, the following items have also been suggested for discussion and consideration:

21 st August 2014	Progress report on JSNA refresh 13/14
7 th October 2014	Demonstration of KIASS and Health and Social Care Maps
18 th November 2014	JHWS Communications and engagement progress and follow up stakeholder event proposal

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